



**MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
December 11, 2020**

A regular meeting of the Board of Directors of the Yuba County Resource Conservation District was held on the above date, commencing at **9:33 A.M.** The meeting was conducted by Zoom Video Conference and Audio Teleconference

The Yuba County Resource Conservation District supports the orders and directives from the California Department of Public Health and the California Governor’s Office in the effort to minimize the spread of the Coronavirus (COVID -19).

Governor’s Executive Order N-29-30 enables meetings of legislative bodies to be conducted by way of teleconference.

**ROLL CALL**

<u>Directors</u>	<u>Present</u>	<u>Absent</u>
Alyssa Lindman (President)	X	
Gary Fildes	X	
Deborah Aseltine Neilson	X	
Doug Neilson		X

**Staff in Attendance**

Jeanene Upton

**Others in Attendance**

Pa Yang, NRCS

**PUBLIC COMMENT**

None.

**UPDATE ON NRCS (National Resources Conservation District)**

Ms. Pa Yang, District Conservationist provided the Board with an update on the NRCS. The update is attached as Exhibit A. Board President Lindman suggested a meeting with herself and Director Aseltine Neilson to see what other projects/funding the RCD could participate in.

**APPROVAL OF CONSET ITEMS**

1. Approval of the minutes of the August 14 Regular and Special Meetings, October 9 and November 13 Regular Meetings, 2020, as written.

*A motion was made by Director Fildes, seconded by Director Aseltine Neilson, with Director Neilson being absent, the Board unanimously approve the minutes as written.*

## **DISCUSSION ITEMS**

### **1. Annual Work – Project/Programs for 2021**

Board President Lindman advised that her and Director Aseltine Neilson are still working on the plan and should have something to report at the next Board meeting.

### **2. Receive update on DOC Financial Assistance Program**

Under discussion, Board President Lindman provided a summary of the scope of work and specific tasks under the DOC Grant.

- CalRecycle Gant
- AB38 Program – Director Fildes has been working on a draft and fee schedule
- Foothill Clean Up Program - look at clean up cost for potential properties
- IRWM Grant due in April
- Keep close eye on Board members hours to include on grant to be considered as matched dollars/time
- Utilize Jeanene as much as you can – there is staff time included in the grant

### **3. Discussion and recommendations from Special District Risk Management Authority (SDRMA)**

Director Aseltine Neilson provided a brief summary of what SDRMA required to obtain insurance and the cost would be around \$3000 a year, with a three (3) year commitment.

Jeanene Upton questioned if the RCD had to use SDMRA for their insurance carrier and suggested we reach out to Fletcher Insurance as the Yuba Watershed Protection & Firesafe Council obtained insurance from them.

Board President Lindman suggested we reach out the California Association to find out if we have to use SDRMA as our insurance carrier or who other RCD's use as their carrier.

### **4. Receive update on membership fees and services for SDRMA and NARCD**

Jeanene Upton reported the NARCD was in the process of moving their offices from Washington D.C. to Georgia and it would be a couple of months before they were up and running again. The cost to join NARCD is \$450 yearly. She also indicated that there was a list of training classing available through SRDMA attached as agenda support for review.

Board President Lindman and Director Aseltine Neilson will continue to work on the insurance procurement and will check with Fletcher insurance to obtain a quote.

### **5. Discussion on financial separation from the County**

Under discussion, Board President Lindman reported that she sent out a message on listserv to find out if any of the RCD's have separated from the County. She indicated that several RCD's have separated from the County by way of Board resolution through the Board of Supervisors and where able to establish a checking account and obtain a debit card. However, a couple of the RCD's expressed if they split from the County they were not able to obtain a loan from the County. It may not be in our best interest to entirely separate from the County as the provide us with an office space at no charge.

***Other Discussion items:***

- Establishing a checking account and obtain debit card for electronic purchases
- Check with Dewaina on tracking issues
- Check with local banks
- Jeanene to prepare resolution and vote for the next Board meeting

**6. Consider adopting Resolution No. 20-8 Approving the participation and support of the Yuba County Three Rivers Parkway Project**

Director Aseltine Neilson requested that this item be tabled to the next Board meeting due to lack of quorum and Director Aseltine wanting to abstain from the vote due to a conflict of interest.

**7. Receive information on Forest Partnership and Capacity Enhancement Program (Forest PACE Program)**

Board President Lindman reported that she included information on the program in the agenda packet. There will be monthly workshops to cover as many of these topics a possible during 2021. They will begin workshop series with a two-part workshop on RCD partnership building in January and February 2021. The remaining workshop schedule through December 2021 is TBD. Let me know if you are interested in attending.

**8. Board President's Report**

- Confirm that Director Neilson will hand over the website updates to Director Aseltine Neilson or to Jeanene. We need to make sure we post our agenda on our website
- Form 700 due end of March and Director Neilson will need to complete Form 700 leaving of office
- Need Director Neilson to sign check for Director Fildes for reimbursement
- Need Resolution to add Director Aseltine Neilson and Jeanene as signatory on our account

**9. Directors Comments and Reports**

**Director Aseltine Neilson reported on the following:**

- Inquired about laptop, printer, and software purchases
- Will be sending out information on forest restoration

Board President Lindman acknowledged all the work that Director Neilson has done for the RCD and will be sad to see him leave.

**No other reports were provided**

**ADJOURNED AT 11:01 A.M.**